



# CONDITIONS OF AWARD

## Postgraduate Research Scholarships – Domestic Students only

International Students: Please refer to the [Australian Government Research Training Program \(RTP\) Scholarship Conditions of Award for International Students](#).

### **Australian Government Research Training Program (RTP) Scholarship**

#### **University of Adelaide Scholarships**

- Faculty Divisional Scholarship
- Indigenous Scholarship
- Special Circumstances Scholarship
- The Australian Government Research Training Program (RTP) Scholarship includes RTP Stipend, RTP Fees Offset and RTP Allowances.

**Please note:** For the purposes of this document, periods of support and leave benefits are indicated as full-time equivalent. Entitlements for half-time enrolled students are on a pro-rata basis.

#### **1. ELIGIBILITY – RTP or University of Adelaide Scholarship**

To be eligible for scholarship consideration, the applicant must:

- Be a domestic student (domestic students are anyone who is Australian citizen, a New Zealand citizen or an Australian Permanent Resident; international students are anyone who is not a domestic student).  
**Note:** international students are not eligible to apply for a University of Adelaide Scholarship.
- Be eligible to enrol in a full-time Higher Degree by Research program at the University of Adelaide (Students who are interested in awards for half-time study should see **Section 3 Study Load**).
- Not currently be in receipt of a RTP Scholarship, an overseas sponsored scholarship, or any other equivalent award or scholarship from the Commonwealth Government designed to offset HDR fees.
- Not be in receipt of an equivalent award, scholarship or salary to undertake the proposed degree (equivalent being defined as greater than 75% of the base stipend).
- Be able to commence their research between 1 January and 31 March if admitted through the Major Round.
- Be able to commence their research between 1 July and 30 November if admitted through the Mid-Year Round.

#### **ADDITIONAL ELIGIBILITY REQUIREMENTS**

- University of Adelaide Scholarships. Applicants must:**
  - Not be currently enrolled in a higher degree by research at University of Adelaide.
  - Not be an international student - overseas students are not eligible to apply for these awards.
  - Not currently be in receipt of a University of Adelaide Scholarship (except Master of Philosophy (No Honours) Scholarship).
  - Not have held a University of Adelaide Scholarship to complete a Higher Degree by Research program or equivalent research qualification for longer than 6 months in the preceding 5 years. (except Master of Philosophy (No Honours) Scholarship).
- Previous Applicants**
  - Major Round applicants who have applied in the current year's Major Round and were unsuccessful in gaining a Scholarship are NOT eligible to re-apply for scholarship in the following Mid-Year Round; however, they may re-apply in a subsequent Major Round.
  - Mid-Year Round applicants who have applied in the current year's Mid-Year Round and were unsuccessful in gaining a Scholarship are eligible to re-apply for scholarship in a subsequent Major Round only.

**Note:** eligibility for some University of Adelaide scholarships may be impacted should you commence your candidature before re-applying.

## 2. BENEFITS

RTP Scholarships are provided by the University of Adelaide on behalf of the Australian Government. The following benefits for RTP Scholarships and University of Adelaide Scholarships are provided where applicable:

### 2.1 Stipends

(i) RTP Stipend and University of Adelaide Scholarships (excluding Indigenous Scholarship):

Full-time students receive a tax free stipend of \$28,092pa in 2020 (indexed annually)  
Half-time students receive a taxable stipend of \$14,046pa in 2020 (indexed annually)

(ii) University of Adelaide Indigenous Scholarship:

Full-time students receive a tax free stipend of \$34,092pa in 2020 (indexed annually)  
Half-time students receive a taxable stipend of \$17,046pa in 2020 (indexed annually)

(iii) Half-time awards are not considered to be exempt from taxation. **Note:** award amounts may fall below the tax-free threshold, however depending on the individual situation of the recipient you may be subject to taxation. You are advised to seek independent financial advice to ensure any taxation liability is able to be met should your total income go beyond the tax-free threshold.

(iv) The level of the stipend does not depend on the award holder's personal circumstances. The stipend will not be reduced during the period of tenure unless a student converts from full-time to half-time candidature.

### 2.2 RTP Fees Offset

All students receive the benefit of an RTP fee offset scholarship which covers the cost of your tuition fees as a Higher Degree by Research student of the University for the standard duration of your program. The tuition fee offset is provided through the support of the Australian Government and is valued at \$29,490 per annum (indexed annually). Note that these funds are not paid to you as the student, but are paid to the University by the Australian Government to offset your tuition fees.

### 2.3 Allowances

(i) Publication Allowance

RTP and University of Adelaide Stipend holders are eligible to receive reimbursement for costs related to the production and submission of the thesis (e.g. editing, printing, binding) and the costs relating to publishing of academic papers or book chapters. The maximum allowance that can be claimed for all of the above mentioned costs is:

- \$840 for Doctoral candidates
- \$420 for Masters by Research candidates.

Following submission of the thesis or acceptance of an academic paper for publishing, a claim for reimbursement of costs can be made on the prescribed form, supported by original receipts of expenditure.

**Note:** The allowance does not cover costs such as purchase of computer equipment, books or reproduction of articles.

**Claims for costs related to the production and submission of the thesis and/or publication of academic papers or book chapters must be made within 12 months of the date of initial submission of the thesis.** The amount paid will not exceed the maximum allowance applicable at the time of submission of the thesis.

Claim forms can be downloaded from <https://www.adelaide.edu.au/graduatecentre/current-students/forms#scholarships>

(ii) Relocation Allowance

An award holder who relocates to Adelaide to commence their program of study at the University of Adelaide is entitled to receive a relocation allowance to contribute towards incoming travel and removal expenses (for one-way travel via the most direct route). A Relocation Allowance Claim Form must be completed and lodged within 3 months of travel. Original receipts must be attached; if the original receipts are not in English, a translation must be provided. The maximum value of the allowance is:

- \$1,000 per adult (maximum of 2 adults); and
- \$500 per dependent child.

Claim forms can be downloaded from <https://www.adelaide.edu.au/graduatecentre/current-students/forms#scholarships>

(iii) Overseas Student Health Cover

Please note: this applies to international RTP Stipend recipients only.

### **3. STUDY LOAD**

**3.1** The scholarship is conditional on maintaining full-time enrolment in your program at the University of Adelaide.

**3.2** Half-time enrolment may be approved at the discretion of the University where an applicant is able to demonstrate heavy carer commitments or a medical condition that precludes them from enrolling full-time. **Note:** Half-time scholarships are not available to applicants seeking to undertake paid employment.

**3.3** The University may require the holder of a half-time award to convert to full-time if the compelling reasons which were the basis of approval no longer apply.

**3.4** Holders of awards for half-time study may convert to awards for full-time study at any stage by completing the relevant form. Half-time awards are not considered to be exempt from taxation. **Note:** award amounts may fall below the tax-free threshold, however depending on the individual situation of the recipient you may be subject to taxation. You are advised to seek independent financial advice to ensure any taxation liability is able to be met should your total income go beyond the tax-free threshold.

See also: **Section 5.2 Extensions and Section 7 Employment**

### **4. COMMENCEMENT**

#### **4.1 Scholarship Rounds and Deadlines**

Major Round: *Commencement Dates: From 1 January to 31 March*

A new award offered in the Major Round must be taken up from 1 January in the year for which the award is granted. A student is normally required to commence research within the University by 31 March at the latest in the year for which the award is granted and not later than 30 June.

Mid-Year Round: *Commencement Dates: From 1 July to 30 November*

A new award offered in the Mid-Year Round must be taken up in the year for which the award is granted. A student is required to commence research within the University after 1 July and by no later than 30 November in the year for which the award is granted. Applicants who have commenced prior to 1 July are not eligible for scholarship in the Mid-Year Round.

#### **4.2 Payment**

- (i) Scholarship payments commence in the year of award and not before 1 January in that year.
- (ii) The first instalment will be paid within 4 weeks from commencement and submission of a completed Enrolment Form and Banking Authority Form.
- (iii) Payments in arrears are direct-deposited fortnightly into your nominated account.

**Note:** You are required to maintain an Australian bank account to accept payments. No payments will be made into overseas bank accounts.

#### **4.3** The University may withdraw the offer of a scholarship and allocate it to another applicant if an applicant:

- (i) Does not commence by the agreed date.
- (ii) Fails to provide documentation required after a provisional offer.
- (iii) Does not meet legislative requirements or conditions as outlined by the Australian Government and/or the University.
- (iv) Provides false or misleading information or documentation.

### **5. PERIOD OF SUPPORT**

Research Masters:	up to a maximum of 2 years (Stipend and RTP Fees Offset)
Research Doctorate:	up to a maximum of 4 years (Stipend: 3 years with possible 6 months extension) (RTP Fees Offset: 4 years, no extension)

The duration of the scholarship will be reduced by any:

- (i) Previous enrolment in the program of study prior to taking up the award.
- (ii) Credit received for previous study towards the current degree.
- (iii) Suspension of the award without intermission of the candidature.

## **5.1 Continuation**

Scholarships are renewable annually, subject to satisfactory progress determined by the outcome of the Annual Review and/or other formal progress reviews undertaken throughout the year.

## **5.2 Extensions (for PhD candidates only)**

The University of Adelaide has an expectation that students will submit their thesis within 3 years.

One extension of up to an additional six months may be considered and will only be granted where it can be demonstrated that inability to complete the degree within three years was caused by academic delays beyond the control of the student and related directly to their studies.

Delays and time lost must be documented in the University's standard review processes (Major Review, Annual Review and Pre-Submission Review). The only exception to this is if the delay occurred after the last Annual Review of Progress, in which case, the application must clearly state this, including time lost.

Academic circumstances that may be considered include:

- Equipment failure;
- Changes in supervision;
- Delays in :
  - Recruitment of participants;
  - Obtaining data;
  - Supply; or
- Ethical approval;

The following will not be considered as reasons for extension and should be addressed by use of the leave of absence or sick leave provisions:

- Illness;
- Preparation of publications (excluding thesis by publication);
- Studying remotely, unless on approved study leave for a defined period;
- Work commitments; or
- Carer responsibilities.

**NOTE:** All extensions are subject to the consideration and approval of the Graduate Scholarships Committee through the Dean of Graduate Studies. Applications for extensions must be lodged 8 weeks prior to the expiry of the award. Application for extensions submitted after expiry of award will not be considered. Any applications for extension which are approved after the expiry of the award will result in an interruption in scholarship payments.

Application forms can be downloaded from <https://www.adelaide.edu.au/graduatecentre/current-students/forms#scholarships>.

Students enrolled in a Masters degree are not eligible to apply for an extension.

## **5.3 Conversion of Award**

The university may approve conversion of an award for a Research Masters study to a scholarship leading to a PhD. Similarly, an award for PhD studies can be converted to a Research Masters as long as the conversion takes place within the first two years of candidature. A student may be required to reimburse the University for any payments received in excess of the two year limit. The maximum duration of a converted award becomes that for the new candidature, either a maximum of two years for a Research Masters or three years for a PhD.

An award holder completing a Research Masters degree may continue the award for PhD studies provided there is no interval between Masters and PhD candidature, or that such an interval is covered by suspension of the award. Because a scholarship normally expires on completion of a degree, the student must ensure that the progression to the PhD or suspension of the award is arranged before the Research Masters studies are completed. Note that the maximum period of the award for a student progressing from Research Masters to PhD study is three years (or three and a half years if an extension is approved) from the date the student took up the award as a Research Masters student.

**Note:** RTP holders may undertake a Doctorate by Research at a different university from the Masters degree, provided the transfer of the award is arranged between the universities before the Masters studies are completed. See **Section 12 Transfer of Award**.

## **5.4 Deferral**

An award must be taken up in the intake for which it was awarded and may not normally be deferred (see **Section 5. Commencement**). Application for periods of leave with the express purpose of deferring the commencement date of the award will not be approved unless exceptional circumstances exist and permission is granted by the Adelaide Graduate Centre. Where

permission has been granted, the return from leave date must fall within the same commencement period (refer to Section 5. Period of Support and may not extend into a subsequent period.

## **6. LEAVE ENTITLEMENTS (entitlements are adjusted accordingly for half-time students)**

Leave of absence will not be permitted during the final 14 days of the scholarship.

### **6.1 Recreation Leave**

Award holders are entitled to 20 working days paid recreation leave per year (accruable). Leave must be taken during the tenure of the award. Periods of recreation leave do not extend the normal duration of the award. Recreation leave that is not taken is forfeited. Domestic students are not required to lodge an application, however approval must be sought from your supervisor.

Students must apply to the Graduate Centre for leave of absence (excluding Recreation Leave) at least 15 working days in advance. When taking any periods of sick leave (paid or unpaid) or parental leave, official medical certificates stating specified dates must be provided.

### **6.2 Sick Leave**

- (i) Award holders are entitled to 10 working days paid sick leave per year (accruable). This period does not extend the normal duration of the award.
- (ii) For medically substantiated periods of illness lasting longer than 10 working days, candidates may receive up to a total of 60 working days paid sick leave that is additional to the normal duration of the award. This leave will only be utilised once all accrueable sick leave within tenure has been exhausted.
- (iii) Unpaid Sick Leave – periods of unpaid sick leave longer than 60 working days may be accessed through leave of absence provisions. Carer's leave related to the primary care of a family member may be applied for under the allocation of sick leave, and requires equivalent supporting documentation.

### **6.3 Parental Leave**

- (i) Award holders, who are the birth parent or primary adoptive parent, who have been enrolled for a period of over 12 months full-time are able to apply for up to 60 working days of paid parental leave.
- (ii) Award holders who are partners of the birth parent or primary adoptive parent and who have been enrolled for a period of over 12 months full-time are able to apply for up to 10 working days of paid parental leave.
- (iii) Those enrolled for less than 12 months full-time are required to utilise recreation leave or unpaid leave of absence provisions.

### **6.4 Leave Without Pay**

- (i) Students may apply for leave without pay for periods not exceeding 12 months in total during tenure of the award. In special circumstances, this may be extended to a total of 24 months with the permission of the Graduate Scholarships Committee. Note: requests for further periods beyond 24 months will not be considered.
- (ii) The scholarship will be suspended during periods of Leave without Pay.
- (iii) Students will be required to repay any monies received to which they ceased to be entitled to for any periods of unpaid leave. Any overpayment will either be automatically recovered in full upon return from leave, or be invoiced for payment.

### **6.5 Study Leave**

- (i) Award holder payments will continue during periods of study leave
- (ii) Except in the case of Endeavour and Fulbright Scholarships, any period of study leave will not extend the period of award.
- (iii) Endeavour and Fulbright Scholars must apply for study leave prior to taking up their award. Scholarship payments will be suspended during tenure of these awards, however your candidature will remain active.
- (iv) For information regarding 'Research Internships and Placements' refer to **Section 13**

### **6.6 Jury Service Leave**

The University of Adelaide recognises that students may occasionally be required to attend jury service. Jury service is usually for a period of four weeks and prospective Jurors are required to attend Court on each day to see if their services will be required.

- (i) Students participating in jury service are required to continue working towards their Higher Degree by Research on any days when service as a juror is not required (excepting the time required to present for jury service each day).
- (ii) Scholarship award holders will continue to receive their regular scholarship payments throughout the period of jury service, however any juror fees received, other than the travel and incidental allowance must be reimbursed to the University.
- (iii) After the period of jury service is complete, scholarship award holders are required to submit a leave of absence form claiming leave for the number of days on which they were required to participate in a trial.
- (iv) Candidature and scholarship expiry dates will be adjusted by the total number of days of jury service undertaken plus 5 days; the 5 days being an allowance for the daily appearance for duty. The total period being up to a maximum of four weeks.

## **6.7    Return from Leave of Absence**

Award holders granted leave of absence are required, on the prescribed form, to inform the Adelaide Graduate Centre of resumption of candidature within fourteen days of the approved date of return. Failure to do so may result in termination of scholarship and/or candidature.

## **7.    EMPLOYMENT (Paid or voluntary work)**

### **7.1    Full-time students**

- (i)    The University does not require an award holder to undertake employment.
- (ii)    Full-time candidates should limit work/activity unrelated to their research project to eight hours per week during normal office hours (Monday to Friday 9am to 5pm).
- (iii)    Employment may only be undertaken with the approval of the Principal Supervisor and Head of Department.
- (iv)    Outside of normal working hours, there is no limit on the amount of time that a student can work.
- (v)    Students are required to maintain an appropriate level of contact hours in accordance with their enrolment. If students undertake employment they must ensure that it does not impede academic progress. A student's award may be terminated or a student may be placed on probation if the University does not consider that progress is satisfactory.
- (vi)    The Principal Supervisor and Head of the School/Discipline in which a student is enrolled will be responsible for ensuring that excessive employment is not undertaken to the detriment of the award holder's study program.
- (vii)    Work commitments will not be considered applicable grounds for extension to the scholarship.

### **7.2    Half-time students**

- (viii)    Half-time scholarship holders are subject to the same employment restrictions and obligations as a full-time scholarship holder indicated above.
- (ix)    Where there are exceptional circumstances, a written request to increase the allowable hours may be lodged with the Adelaide Graduate Centre. **Note:** lodgement of a request is not a guarantee of approval.

## **8.    SUPPLEMENTARY or TOP UP SCHOLARSHIPS**

- 8.1**    Scholarships or top-up funding from industry sources may be accepted by scholarship holders as supplements to their main award.
- 8.2**    Supplementary or top up scholarships can only be paid if you are currently in receipt of a Major Scholarship at the University of Adelaide.
- 8.3**    The total value of the additional awards must not exceed 75% of the value of the main award.
- 8.4**    Students must forward a copy of any external scholarship agreements to the Adelaide Graduate Centre (for review and legal clearance) prior to acceptance of any other scholarship.
- 8.5**    Student may also obtain operating funds for fieldwork, equipment, travel or other expenses not covered by the major award. There is no limit on the value of these funds.
- 8.6**    The Adelaide Graduate Centre must be informed of any proposed supplementation of a major award from University of Adelaide sources via the scholarship establishment form, to be completed and approved by the Principal Supervisor and Head of School

## **9.    EXTERNALLY FUNDED AWARDS**

- 9.1**    All scholarships administered by the University are subject to the acceptance and approval of the Graduate Scholarship Committee.
- 9.2**    Except where specified otherwise, the minimum stipend value of an RTP scholarship will apply. Benefits and allowances may vary at the discretion of the funding body and individuals should check the conditions with the Adelaide Graduate Centre.
- 9.3**    The University accepts no responsibility if funding ceases or if an external scholarship is terminated for any reason before the holder has completed his/her course.
- 9.4**    If an award holder transfers from the University without approval, the funds designated for the award revert to the grantee or Centre. These awards are generally not transferable.
- 9.5**    Conditions of award for externally funded scholarships are subject to the specifications of the funding body. Information contained in this document therefore does not apply.

## **10. SUSPENSION OF AN AWARD**

- 10.1** The University will not approve suspensions or study leave earlier than six months into the program.
- 10.2** An award holder who wishes to take leave of absence should refer to **Section 6 Leave Entitlements**.
- 10.3** Students who receive payments during a period of leave without pay (due to late lodgement of leave form) will be required to repay monies received they are not entitled to. Any overpayment will either be automatically recovered in full upon return from leave, or be invoiced for payment.
- 10.4** Non-Lodgement of Milestones: Award holders who do not meet required program milestones (eg Core Component of the Structured Program (CCSP), Annual Review, Major Reviews, Pre-Submission Reviews) will have their stipend payments suspended. No reimbursement for periods of suspension under these circumstances will be granted.

## **11. RESEARCH OFF CAMPUS**

- 11.1** Award holders may undertake research outside Australia for periods not exceeding 12 months in total during the tenure of an award, (up to 18 months for Anthropology students and for students undertaking research in Antarctica). Joint Higher Degree by Research students are exempt from this Clause.
- 11.2** Students should consult with the Adelaide Graduate Centre and should not leave Australia before approval for study leave is given. See also **Section 6 Leave Entitlements**.
- 11.3** Approval for continued tenure of an award will only be given where the overseas study is essential for completion of the student's degree at the University of Adelaide. The student must remain enrolled at the University of Adelaide and have arrangements for supervision approved.
- 11.4** Students enrolled in remote candidature may hold their awards whilst studying elsewhere.
- 11.5** By formal arrangement, the University may approve an award holder to undertake research at organisations outside the higher education system. Arrangements for the student's supervision, training, research freedom and support must be approved by the University of Adelaide who will retain overall responsibility for the study program. The student must remain enrolled as a full-time Higher Degree by Research candidate at the University of Adelaide.
- 11.6** The award may be terminated if the scholar does not resume full-time studies at the University of Adelaide at the end of any period of approved absence.

## **12. TRANSFER OF AWARD**

- 12.1** Students who wish to transfer to another university may continue to receive their RTP scholarships only if their new university agrees to their continuation and subject to the new university having sufficient RTP grant amounts available. The new university must ensure that it has received information from the University of Adelaide on any RTP payments the student has received and the duration of the RTP already consumed.
- 12.2** Students who wish to transfer their RTP scholarships from another university to the University of Adelaide should first apply for admission to the degree through the normal process, then contact the Adelaide Graduate Centre to ascertain whether the University is able to accept the transfer of their awards. There is no guarantee that a RTP scholarship awarded by another institution can be transferred to the University of Adelaide.
- 12.3** University of Adelaide Scholarships are not transferable to another university.

## **13. RESEARCH INTERNSHIPS AND PLACEMENTS**

The University of Adelaide will endeavour to make available arrangements for optional industry placements, research internships or professional practice activities as part of scholarship holders' HDR experience.

- 13.1** RTP students may undertake industry placements internships, and professional practice activities of up to six months' duration that are approved as part of their eligible HDR. Approvals will be made in writing and on an individual basis by the Adelaide Graduate Centre.
- 13.2** Student must provide a copy of any agreements related to their internship (especially if not facilitated by the University of Adelaide) and may not commence an internship until permission has been received from the Adelaide Graduate Centre.
- 13.3** RTP Fee Offset scholarship students will have their scholarship extended by the duration of the placement, internship, or professional practice activity up to the maximum period of RTP support.
- 13.4** RTP stipend scholarships may be available for the duration of industry placements, research internships and professional practice activities if:
  - (i) The student already holds an RTP stipend.
  - (ii) There is no other income associated with these activities.

- (iii) The maximum duration of the academic program has not been reached.
- (iv) The thesis examination process has not been finalised.

**13.5** Students undertaking a placement, internship, or professional practice are not eligible to have their RTP stipend scholarship extended beyond the maximum period of RTP support.

## **14. TERMINATION**

Termination of the scholarship will take place in the following circumstances:

- (i) Submission of the thesis.
- (ii) Scholarship expires or is no longer available.
- (iii) Student no longer meets the eligibility criteria to hold the award.
- (iv) The student has not fulfilled the obligations of the award.
- (v) Where a student has not completed compulsory milestones by the due date or has not made satisfactory progress.
- (vi) An award holder withdraws from study, ceases to be enrolled or does not apply for approved leave or suspension of award.
- (vii) A student has provided false or misleading information.

A student receiving benefits they are not entitled to will be required to repay the University on receipt of an invoice.

## **15. STUDENT OBLIGATIONS**

Students are subject to the University's rules and requirements as outlined in the 'Academic Program Rules' for the degree of enrolment: <http://calendar.adelaide.edu.au/agc> and the 'Research Student Handbook' which can be found at:

<https://www.adelaide.edu.au/graduatecentre/current-students/handbook>.

International students are also subject to the requirements of the Education Services for Overseas Students Act 2000 (ESOS Act), the National Code of Practice for Providers of Education and Training to Overseas Students (The National Code 2018) and to the University's policies and procedures, which can be found online at <http://www.adelaide.edu.au/policies>.

**15.1** Award holders must abide by the NHMRC codes on human and animal experimentation, guidelines established by the Australian Government's Recombinant DHA Monitoring Committee and rulings of the safety and ethics committees of the University of Adelaide.

**15.2** Award holders are required to comply with the Regulations of the University of Adelaide.

**15.3** Award holders must provide progress reports as required by the University including an Annual Review of Progress.

**15.4** The award may be terminated or the award holder placed on probation if the University does not consider that progress is satisfactory and the situation cannot be favourably resolved after consultation with the student and the department concerned. See also **Section 14 Termination**.

**15.5** Award holders are required to notify the Adelaide Graduate Centre in writing in the event they:

- (i) Obtain permanent residency (overseas students).
- (ii) Receive a living allowance or stipend from any other source.
- (iii) Discontinue their studies.
- (iv) Change their attendance status.
- (v) Are unable to work at full-time capacity.
- (vi) Require sick leave.
- (vii) Intermit higher degree candidature.
- (viii) Propose to study overseas.
- (ix) Transfer from a Doctorate to a Masters by Research candidature or vice versa.
- (x) Change department/supervisor(s).
- (xi) Submit a thesis for examination.
- (xii) Make any changes that in any way affect their candidature.
- (xiii) Are in receipt of any scholarship monies they may not be entitled to.

**Note:** Award holders are requested to give advice of any such change of circumstances at least ten working days in advance of the event in order to implement the necessary changes before the payroll is run. If a student receives benefits in excess of his or her entitlement as a result of a change in circumstances the University will take action to recover the amount overpaid.

## **15.6 Concurrent Enrolment**

Except with the permission of the Dean of Graduate Studies, a candidate may not enrol concurrently in another academic program. Failure to comply with this condition **will result in immediate termination of the scholarship**.

## **16. SUPERVISION**

Candidates will be subject to the University's rules as outlined in the 'Research Student Handbook' which can be found at:  
<https://www.adelaide.edu.au/graduatecentre/current-students/handbook>.

## **17. GRIEVANCE PROCEDURES**

The appropriate appeal procedures for higher degree candidates are those defined by the Student Grievance Resolution Process. Information can be found online at: <http://www.adelaide.edu.au/student/grievance/>.

## **18. ACKNOWLEDGEMENT OF RTP SCHOLARSHIP IN PUBLICATIONS**

RTP Scholarship holders are required to acknowledge the Commonwealth's contribution to their RTP Scholarship when at any time during or after completion they, their supervisor or any other party publishes or produces materials which relate to the research project carried out during the period of support. Materials include the thesis, books, articles, newsletters or other literary or artistic works. The acknowledgement must be in a prominent place and include the mention of the student's support through an **"Australian Government Research Training Program Scholarship"**.

## **19. ENQUIRIES AND INFORMATION**

A summary of information about available scholarships is published on the scholarships web page at:  
<https://scholarships.adelaide.edu.au/>

Enquiries may be addressed to:

Alison White Team Leader, Graduate Research Scholarships Telephone: (08) 8313 1133 Email: <a href="mailto:scholarships@adelaide.edu.au">scholarships@adelaide.edu.au</a>	Andrea Przygonski Senior Scholarships Officer (Faculty of Sciences) Telephone: (08) 8313 4739 Email: <a href="mailto:scholarships@adelaide.edu.au">scholarships@adelaide.edu.au</a>
Antoinette Brincat (General Enquiries) Postgraduate Scholarships Officer Telephone: (08) 8313 3044 Email: <a href="mailto:scholarships@adelaide.edu.au">scholarships@adelaide.edu.au</a>	
<b>Further Information</b>	
Adelaide Graduate Centre Level 10, Schulz Building The University of Adelaide, South Australia 5005	Ph: (08) 8313 5882 Email: <a href="mailto:scholarships@adelaide.edu.au">scholarships@adelaide.edu.au</a> Web: <a href="http://www.adelaide.edu.au">www.adelaide.edu.au</a>

**This Information is correct at the time of publication.**

**Please note, the conditions of the award may be changed without notice to comply with legal requirements or University policy**